Impact Assessment for Project Nand Ghar
SUB: Invitation for Request for Proposal (RfP) for selection of Impact Assessment Partners at Nand Ghars

Vedanta, as part of its CSR initiative, is building modern Anganwadis (rendered as Nand Ghars) with state-of-the-art infrastructure. Nand Ghar provides services across four thematic areas viz. health, early childhood education, nutrition and skill. The services specifically include:

1. Early childhood education for children 3-6 years of age
2. Pre-packed nutritious meal for children below 6 years of age
3. Healthcare services for the Nand Ghar beneficiaries and by extension the local community
4. Skill and entrepreneurship training for rural women

Through this RfP, Vedanta Foundation is interested in shortlisting reputed agencies/organisations/institutions for providing Impact Assessment services across all existing and planned Nand Ghars.

This RfP document indicates the broad scope of work, qualifying requirements, forms and procedure for submission of proposal for interested organizations. The actual Scope of Work will be available in the Request for Proposal (RFP) document which will be issued to shortlisted agencies selected through this RfP.

Last date of receipt of RfP: The RfP, complete in all respects, should reach the undersigned at the address mentioned below by 15th February 2021. Any RfP with inadequate information and those which do not meet the requisite criteria or received after the closing date will not be considered. RfP should be as concise and as focused as possible to give the requisite information.

It may please be noted that only shortlisted agencies shall be invited to submit detailed technical and financial proposals.

Interested service providers shall contact at Rakhi.Chauhan@vedanta.co.in in case of any further queries.
Vedanta Foundation is a multifaceted philanthropic initiative of Vedanta Resources Plc. The development programs focus mainly on education, nutrition and livelihood. It is a Public Charitable Trust registered under the Bombay Public Trust Act, 1950 and the Foreign Contributions Regulations Act, 1976.

The aim is to provide focused interventions in areas such as basic education among school children, child nutrition, and vocational training and employment opportunities.

The vision of the foundation is to achieve inclusive growth by providing support through focused programs with high potential for social development.

2.1 Scope and Objective

Impact evaluation structure and Scope of Work

Vedanta Foundation is a multifaceted philanthropic initiative of Vedanta Resources Plc. The development programs focus mainly on education, nutrition and livelihood. It is a Public Charitable Trust registered under the Bombay Public Trust Act, 1950 and the Foreign Contributions Regulations Act, 1976.

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The vision of the foundation is to achieve inclusive growth by providing support through focused programs with high potential for social development.

1. Background of Nand Ghar Project

India is home to over 13.7 lakh Anganwadi and the Integrated Child Development Scheme (ICDS) is one of the largest social initiative by any government in the world. The focal point of the program is the Early Childhood and Care center – Anganwadi. The role of Anganwadi is critical in combating malnutrition, promoting pre- and post-natal care, immunization and early childhood education. Innovations and new projects in ICDS has resulted in creation of projects such as ISSNIP (to address Malnutrition) and program promoting early childhood education. We, at Vedanta, aim to strengthen these innovations by providing an integrated model “Nand Ghar” which provides access to quality early childhood care and education complemented with skills development. Vedanta, for the purpose of this document, refers to Vedanta Limited and Vedanta Foundation.

Vedanta has signed a MoU with the Ministry of Women and Child Development to construct 4000 ANAGANWADIs across India. The model reimagines the existing Anganwadi Network present across the country and enhances the role of Anganwadi in the community.

Nand Ghar is an initiative to create and operate smart Anganwadis. Nand Ghars are built with state-of-the-art infrastructure and aim of supplementing the services currently offered by Anganwadis, to transform women and child development in rural India. Nand Ghars currently provide the following services in the communities it serves:
1. Early childhood education for children in the age group of 3-6 years
2. Pre-packed nutrition for children in the age group of 3-6 years
3. Healthcare services for the Nand Ghar beneficiaries and by extension the local community at Nand Ghar doorstep
4. Skill and entrepreneurship training for rural women including soft skills, financial literacy, business development and skill specific training
2. Purpose of the Study
The general responsibility of the partner will be to conduct the quantitative impact survey. The partner will work in close collaboration with the Nand Ghar Central team and in-house M&E teams in the development of the methodology to be adopted for the impact assessment, development and refinement of survey tools, survey field team training, fielding the survey, supervision of all phases of data collection for the quantitative and qualitative impact survey, cleaning of the data set, conducting analysis on the data sets and preparing the impact assessment report. It is preferred that the data collection be conducted with the use of technology platforms such as hand-held electronic devices for data capture and real-time data transfer and digital servers for data storage (popularly called computer-assisted personal interviewing, or CAPI). Hence, the contractor must demonstrate prior experience with digital data collection utilizing hand-held electronic devices.

Vedanta wants to engage a partner for conducting impact assessment for 1500 Nand Ghars across 5 states (refer to Appendix - H).

a. The detailed scope of work is outlined below:

i. Preparation:
1. Prepare the technical design of the impact evaluation using experimental or quasi-experimental methodology; it should include power calculations, sampling strategy etc.
2. Pre-analysis plan which includes detailed methodology of the analysis, indicators, limitations of the evaluations etc.
3. Do the preparation work for the impact assessment data collection such as designing the survey tools, protocols etc.

ii. Implementation
1. Conduct a pilot test of the survey tools. The pilot survey will be conducted in two rounds and specific locations for the pilot survey will be finalized in discussions with the M&E team. The pilot survey will also test the equipment to be used in the survey, the data management and transfer methods, and field supervision arrangements.
2. After pilot testing, the partner will de-brief enumerators, examine the data sets, and make any proposals for changes. After discussion with the Nand Ghar and the M&E team, final versions of the questionnaires/schedules and data collection software will be prepared, and translated into English/regional language as needed. The Nand Ghar team will provide final approval prior to roll-out.
3. Deploy required field team with desired experience and expertise and train all field staff (including extra staff to cover turnover) in both the technical aspects of the questionnaire and data collection.
4. Carry out a mapping and household/beneficiary listing of the villages in all Blocks and Gram Panchayats (also viz a viz baseline) in which the survey is to be conducted.
5. Nand Ghar team will provide the partner with the list of villages, baseline assessment report, and the methodology to follow to identify replacement households.
6 Locate sample households in the field. The partner will prepare materials for field staff with maps, names of household heads and any other identifying characteristics, with suggestions from Nand Ghar team.

7 Collect, in an efficient and reliable manner, quantitative and qualitative data at the household/beneficiary and village level. The survey tool developed for the quantitative and qualitative data collection will capture data on the intermediate indicators identified for the project, along with the indicators that measure impact in terms of the overall project goals and development objective. The number of households/beneficiaries will be decided depending on requirements and the survey methodology that is finalized.

iii. Analysis

1 Clean and analyse data and prepare the technical impact assessment report.
2 Share a brief presentation on findings to Nand Ghar team.
3 Submit draft report soft and hard copy (as per agreed reporting plan) for seeking inputs from Nand Ghar team.
4 Incorporate the feedbacks as suggested by Nand Ghar team.

iv. Presentation/ Submission

1 Submit final report in soft and hard copies. The final report should include an executive summary of the report.

b. Expected Outputs/ Deliverables and Suggested Timeline:

1 Prepare the technical design document for the impact evaluation containing the overall approach and methodology for carrying out the survey, a detailed work plan, outputs, and staff assignments with levels of effort by task and sub-task
2 Final versions of paper-based/ or Mobile app type survey questionnaires
3 Documentation of data management processes
4 Report from pilot survey and field testing of survey questionnaires
5 All training material and field manuals
6 Documentation of data collection protocols
7 Census data from mapping and listing of households
8 Survey data as it is being collected on a continuous basis
9 Complete data sets with GPS coordinates of dwellings of all sampled households
10 Analysis of data (both qualitative and quantitative) and final comparative impact evaluation report: State wise
   District Wise (if required)
   Partner wise
   Consolidated Report
## Deliverables and Timelines

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<tr>
<th>#</th>
<th>Deliverables</th>
<th>T weeks from signing of contract*</th>
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<tbody>
<tr>
<td>1</td>
<td>Technical design document for the impact evaluation containing the overall approach and methodology</td>
<td>T+1</td>
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<tr>
<td>2</td>
<td>Draft Design of all data collection instruments (Draft versions of paper-based/ or Mobile app type survey questionnaires)</td>
<td>T+2</td>
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<tr>
<td>3</td>
<td>Final Design of all data collection instruments (Final versions of paper-based/ or Mobile app type survey questionnaires)</td>
<td>T+3</td>
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<tr>
<td>4</td>
<td>Field Testing of data collection instruments and finalization (pilot survey and field testing of survey questionnaires)</td>
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<tr>
<td>5</td>
<td>Data collection – Field visits and assessment</td>
<td>T+7</td>
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<td>6</td>
<td>Submission of draft Impact Study report, , and presentation to Nand Ghar team</td>
<td>T+9</td>
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<tr>
<td>7</td>
<td>Revision of Draft Reports</td>
<td>T+10</td>
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<tr>
<td>8</td>
<td>Final Revised Impact Study Report, presentation and all properly coded data files including digitized photographs</td>
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*Any deviations from the timeline would be mutually agreed between Nand Ghar team and the partner

### 3. Suggested Minimal Staffing

The partner is expected to have access to the needed personnel, including a technical lead, nutrition expert, data analysts, enumerators (including back checkers and spot checkers), field supervisors, and a field manager. All enumerators and supervisors will need to have knowledge of local languages or dialects which may be necessary and critical in context of Rajasthan and Uttar Pradesh. Following is an indicative minimum list of staff and their role, the partner can propose additional staff based on their operational plan.

**One Project Manager** who will be responsible for finalizing the methodology, survey tools, piloting and field testing the survey tools, training of field teams and overall supervision and management of the field activities, data management and final submission of data. The project manager will be required to make regular field visits, including continuous time spent in the field during the data collection phase of the impact survey. S/he should have led teams on large-scale impact evaluation studies (over 1,000 Households). S/he should have at least 10 years of experience in quantitative evaluation. S/he should have an advanced degree (PhD preferred) in economics/ statistics/ public policy or a related discipline.

**One Senior Evaluation Specialist** with proven track record of conducting rigorous evaluations. S/he should have independently led the design of a large-scale impact evaluation study (over 1,000 Households). At least one project should be using an experimental or quasi-experimental technique. S/he should have at least 10 years of experience in quantitative evaluation. S/he should have an advanced degree (PhD preferred) in economics/ statistics/ public policy or a
related discipline. Specific experience in monitoring and evaluation of public policy programs for at least 5 years would be preferable.

One **Nutrition expert** with at least 10 years of experience and proven track record of designing and conducting nutrition outcome evaluations. S/he should have an advanced degree (PhD preferred) in economics/statistics/public policy or a related discipline. Specific experience in designing, monitoring, and evaluation of public policy programs for at least 5 years would be preferable

One **Data Analyst** with two to three years’ experience in data analysis or supervision of household surveys or rigorous (experimental or quasi experimental) impact evaluations. S/he should have a degree in economics/statistics/public policy/development studies or a related discipline. She should have experience working on statistical software packages like – SPSS, R, STATA, CS–PRO, Atlas.ti, etc.

**Field supervisors**: Field supervisors should have minimum five years of experience in data collection and supervision of field team for large-scale household surveys. Regional experience is preferred, and the minimum educational requirement for field supervisors is a master’s degree (i.e. 5 years of study after completion of higher secondary/12th standard). A basic competence in English is preferred though not required.

**Enumerators**: Enumerators should have minimum three years of experience in data collection for large-scale household surveys. Regional experience and knowledge is preferred. The minimum education requirement for enumerators is a Higher secondary/12th standard
Appendix A - Indicative good practices for conducting interviews

In this section, summaries of learning, suggestions, and key takeaways could be documented. It would be recommended to document thematic wise learning and key takeaways. Implications should be must be documented with each section.

Surveyor Training

Surveyor Training may be a one-day session on the below mentioned template.

- Warm-up- Debriefing Survey
- Agenda Setting
  - Clearly define exposures, predictors, potential confounders, and effect modifiers.
- Block wise-(preferred)
  - Group Discussion,
  - Demonstration & Role Play
  - Hand on practice
- Documentation, transcript of interviews.
- Training on Data- Cleaning, Coding, etc.

C. Surveyor Guide

Basic Interviewing Techniques

Part A: Gaining Cooperation

- Be Organized
- Be logistically prepared- All materials at hand
- Be Mentally prepared
- Know some basic facts about the study
- Be confident with a smile

Part B: Surveying Techniques

- Make a good first impression
  - Establish a good rapport with a respondent
  - Ensure Confidentiality of a respondent
- Read every script
- Never change the wording of a question
  - At the time where the respondent request to repeat the question, be polite and do not paraphrase the question
  - In some cases, you may ask additional questions to obtain a coherent response in a neutral manner

- Be Neutral
  - In case the respondent gives an ambiguous answer, you may ask like the following probes. “Can you explain a little more?”, “There is no hurry, please take a moment to think about it”
  - Don’t use phrases such as “I suppose you mean …………”. This amounts to suggestive language.
• Do not assume
  o Any preconceived ideas about respondents’ ability to answer a certain question or about the kind of answer she/he may answer
• Don’t read like a computer
  o Be conversational while asking questions
• Handle hesitant and distracted respondent tactfully
  o In these instances, you must try to re-interest them in conversation
  o Do not stop the respondent if answers are irrelevant. Be polite and listen to them.
  o Remember that respondents cannot be forced to answer any question
• Do not hurry the interview
  o Ask the question slowly to ensure that respondents understand what has been asked and pause to give the respondent time to think and answer.
• Don’t use phone during the interview
• Write respondent answer clearly
• It is mandatory to use Masks and sanitizers and maintain social distancing for enumerator while collecting data at the field
• Agency to own the responsibility if any incident is created by or due to the enumerator or field supervisor while collecting or interacting with the community beneficiary/stakeholder
• Agency to undertake permission from the Nand Ghar before starting the survey in a new location

Part C: Survey regulation and code of conduct

Research could only be done after getting due approval from ethics committee. Surveyor must adhere to rules and regulations formulated by ethics committee and ensure strict adherence to the code of conduct.

Part D: Troubleshooting during the survey

What do I do if the respondent says that they are busy and don’t have time?

Ask them if they are interested in participating at a later point in time either that day or the next. If they agree, ask when a good time would be to return. If they say they aren’t interested. Inform your supervisors and ask for a way forward.

Part E: Informed Consent

To protect the rights of the respondents, testimonials, case study, and pics etc. Consent form must be explicitly explained to respondents and therefore respondents could be requested for their signature.
## Appendix B - Indicative Assessment Parameters for End line Assessment

Assessment of progress of all relevant baseline parameters (refer to Baseline report), in addition the following parameters:

<table>
<thead>
<tr>
<th>Thematic Area</th>
<th>End line Assessment Parameters</th>
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</thead>
</table>
| **Education** | Assessment of early childhood education service at Nand Ghar including:  
- percentage increase in enrolment of children at Nand Ghar to indicate increased preference to attend Nand Ghars instead of private pre-schools  
- percentage of children performing above class average in primary schools  
- percentage of Nand Ghar enrolled children joining primary school after 6 years  
- assessment of capacity of AWW / Sahayika for conducting the prescribed curriculum  
- number of children who have achieved “early childhood development milestone” as defined in the report card of the children  
- identification of learning outcomes and assessment of the same |
| **Health**     | Assessment of healthcare service at Nand Ghar including:  
- percentage lower child mortality rate (<5 years old)  
- percentage increase in institutional deliveries  
- percentage lower morbidity/ mortality of targeted disease (as identified during baselining) in the community  
- Adoption of behavior towards health and hygiene practice such as regular hand washing, menstrual hygiene etc.  
- drivers for adopting the behavior change on adopting health and hygiene practice  
- barriers for not adopting the behavior change on health and hygiene practice |
| **Skill**      | Assessment of skill service at Nand Ghar including:  
- Income vs expenditure ratio of gainfully employed women to measure improved standard of living  
- Assessment of success of market linkage established |
| **Nutrition**  | Assessment of nutrition service at Nand Ghar including:  
- reduction in incidence of MAM / SAM cases  
- percentage of children who were diagnosed with MAM and have recovered (to measure strong and healthy children at Nand Ghars)  
- qualitative feedback on taste profile of pre-packed nutrition |
| **Overall**    | Feedback from CDPO / DD / Sarpanch and other relevant government stakeholder on the following:  
- contribution of Nand Ghar to community well-being  
- willingness of the government stakeholders to run / take ownership of Nand Ghar |
<table>
<thead>
<tr>
<th>Thematic Area</th>
<th>End line Assessment Parameters</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>• Feedback from AWW / Sahayika and community on the following:</td>
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<tr>
<td></td>
<td>o challenges faced in providing services</td>
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<td></td>
<td>o solutions to overcome challenges</td>
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<td></td>
<td>o ideas for enhancing services being rendered</td>
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</table>

*These are indicative list of data parameters to be collected and the same shall be finalised in the survey design.*
## Appendix C - Indicative Log frame for Baseline and End line Assessment

<table>
<thead>
<tr>
<th>Intervention</th>
<th>Beneficiaries</th>
<th>Goal</th>
<th>Inputs</th>
<th>Activity</th>
<th>Assumptions</th>
<th>Output</th>
<th>Assumptions</th>
<th>Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Childhood Education</td>
<td>Children (3-6 years of age)</td>
<td>Holistic development of child's need and wellbeing</td>
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<td></td>
<td></td>
<td></td>
<td>BaLA Tool</td>
<td>BaLA is used to teach children</td>
<td>BaLA is available during entire duration of intervention</td>
<td>On a daily basis BaLA is used in at least 70% of the NGs</td>
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<td></td>
<td>eContent for learning</td>
<td>AWW uses TV to teach</td>
<td>TV and pen drive are in working condition for at least 90% of the duration</td>
<td>On a daily basis eContent is used in at least 70% of the NGs</td>
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<tr>
<td></td>
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<td></td>
<td>Interactive green boards</td>
<td>AWW uses green boards to conduct activities</td>
<td>Green boards are in working condition for at least 90% of the duration</td>
<td>On a daily basis green boards are used in at least 70% of NGs</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Early learning activity kit</td>
<td>AWW uses learning activity kit to teach</td>
<td>90% of learning activity kit is available for at least 90% of the duration</td>
<td>On a daily basis learning activity kit is used in at least 70% of NGs</td>
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<tr>
<td>AWW</td>
<td></td>
<td></td>
<td>Training of AWWs and AWSs</td>
<td>AWWs and AWSs were trained</td>
<td>AWWs and AWSs feel confident and are able to dispense their duties in a structured manner</td>
<td>AWWs and AWSs attend NGs at least 60% of the time</td>
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<tr>
<td>AWS</td>
<td></td>
<td></td>
<td>Training of AWWs and AWSs on usage of TLMs</td>
<td>AWWs and AWSs are able to absorb the training</td>
<td>AWWs and AWSs are trained</td>
<td>AWWs and AWSs feel confident and are able to dispense their duties in a structured manner</td>
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- **Baseline and End line Assessment**
- **Goal**
- **Inputs**
- **Activity**
- **Assumptions**
- **Outputs**
- **Assumptions**
- **Impact**

- **Children enroll in primary schools after NG**
- **Better retention of content among children (H+N+E)**
- **Number of children performing above class average in primary schools**
- **Children are able to achieve ECD milestones (H+N+E)**
<table>
<thead>
<tr>
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<th>Outcome</th>
<th>Assumption</th>
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</thead>
<tbody>
<tr>
<td>Health</td>
<td>Children (3-6)</td>
<td>To provide primary, non-invasive healthcare services at Nand Ghar</td>
<td>Operationalized Tele-health/ Medical Health Vans</td>
<td>Routine Check ups</td>
<td>Tele-health/ MHV is available, functional and adheres to the schedule for all Nand Ghars</td>
<td>At least 90% of Nand Ghar beneficiaries avail Tele-health/ MHV services</td>
<td>At least 25% of OPD patients are female</td>
<td>Increased access to health services through a doctor at the doorstep</td>
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<td>More children attend Nand Ghars (H+N+E)</td>
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<tr>
<td></td>
<td>Women (pregnant &amp; lactating)</td>
<td>To provide primary, non-invasive healthcare services at Nand Ghar</td>
<td>Medical team and medicines for Tele-health/ MHVs</td>
<td>Referrals for severe cases</td>
<td>Medical team for Tele-health/ MHV comprises of General Physician, ANM /Nurse and driver cum helper are available for at least 90% of the duration</td>
<td>At least 50 patients catered per month through Tele-health/ MHVs and Medical Health camps</td>
<td>At least 90% of the patients who require further services are provided</td>
<td></td>
<td>More children attend Nand Ghars (H+N+E)</td>
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<td></td>
<td>Community</td>
<td>Engagement with community for Health seeking behavior</td>
<td>Medical Health Camps</td>
<td>Basic non-invasive tests</td>
<td>Tele-health/ MHV comprises of General Physician and driver cum helper</td>
<td>At least 90% of Nand Ghar beneficiaries avail Tele-health/ MHV services</td>
<td>At least 90% of the patients who require further services are provided</td>
<td></td>
<td>Children are able to achieve ECD milestones (H+N+E)</td>
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<td></td>
<td></td>
<td>Engagement with community for Health seeking behavior</td>
<td>Health screening</td>
<td>Health screening</td>
<td>Equipment for non-invasive tests and health screening</td>
<td>At least 90% of eligible patients are given OTC medicines</td>
<td>At least 90% of the patients who require further services are provided</td>
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<td>Increase in health seeking behavior</td>
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<td></td>
<td>Dispensing medicines</td>
<td>Equipment for non-invasive tests and health screening</td>
<td>At least 90% of eligible patients are given OTC medicines</td>
<td>At least 90% of the patients who require further services are provided</td>
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<tr>
<td>Nutrition</td>
<td>3 to 6-year-old children</td>
<td>To ensure nutrition at all Nand Ghars and no slippage of children to malnourishment</td>
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<td></td>
<td>THR/ Hot cooked/ reconstituted nutritious food</td>
<td>Raw food is distributed/ food is cooked /reconstituted near /at the Nand Ghar</td>
<td>Food is available for all children for at least 95% of the duration</td>
<td>Nutritious food is provided to all the children present at Nand Ghar</td>
<td>100% of the children consume the served food</td>
<td>Zero slippage of children to malnutrition</td>
<td>Children are able to achieve ECD milestones (H+N+E)</td>
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<td></td>
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<td>PTMs and engagement with parents</td>
<td>At least 1 PTM is conducted every month to sensitize parents on benefits of Nutrition</td>
<td>At least 80% of Parents and 90% AWWs attend PTMs</td>
<td>Parents and AWWs encourage parents to</td>
<td>Parents absorb information disseminated during PTMs and understand</td>
<td>More children attend Nand Ghar (H+N+E)</td>
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<td>Economic Empowerment</td>
<td>Youth (&gt;18 years)</td>
<td>To provide sustained livelihood opportunities to youth/women (&gt;18 years) through Nand Ghar</td>
<td>Entrepreneurship Development Training (EDP)</td>
<td>Delivery of EDP Training</td>
<td>Standard curriculum for EDP training is available</td>
<td>Market linkages are established for all eligible participants</td>
<td>Participants are able to generate incremental income</td>
<td>Participants achieve sustained livelihood opportunities</td>
<td>No major disruption takes place to directly impact the participation of community in the labor force</td>
<td>Better standard of living for Agency of participants in household and community</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Trade based skill training</td>
<td>Specific trade-based skill training is given to the beneficiaries</td>
<td>90% of the eligible beneficiaries receive EDP training</td>
<td>Enrolled participants are trained on EDP and trade-based skills</td>
<td>Participants apply learning from the training</td>
<td>Increase in overall labor force participation</td>
<td>Tactical activity supporting above outcomes</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Convergence with Government Schemes</td>
<td>All eligible beneficiaries in the village are linked to Government schemes</td>
<td>List of relevant schemes identified based on demographic distribution</td>
<td>Each eligible participant is linked to at least 2 Government schemes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intervention</td>
<td>Beneficiaries</td>
<td>Goal</td>
<td>Inputs</td>
<td>Activity</td>
<td>Assumptions</td>
<td>Output</td>
<td>Assumptions</td>
<td>Outcome</td>
<td>Assumptions</td>
<td>Impact</td>
</tr>
<tr>
<td>-------------</td>
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<td>--------</td>
</tr>
<tr>
<td>Operations and Maintenance</td>
<td>All stakeholders</td>
<td>To maximize utilization of Nand Ghar resources</td>
<td>Community Engagement</td>
<td>At least one community engagement program is conducted every week</td>
<td>Community members attend the event and encourage others to participate in Nand Ghar activities and events</td>
<td>Community finds value in Nand Ghar and events conducted</td>
<td>Community including local bodies, District administration takes ownership of Nand Ghar (administrative and / or financial)</td>
<td>Sustained delivery of community services through Nand Ghars</td>
<td></td>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Nand Ghar as a resource Centre</td>
<td>Utilization of Nand Ghar infrastructure as resource hub for the community</td>
<td>At least 90% of operational availability of the assets / amenities / infrastructure</td>
<td>Assets are utilized for facilitating community events</td>
<td></td>
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</tr>
</tbody>
</table>
Appendix D – Evaluation

a. Selection criteria

1. An Indian organization registered under the relevant laws or provisions of India
2. The average annual turn-over of the bidding agency shall not be less than INR 1 Crore in the last three financial years.
3. The organization should have a minimum of 10 years of experience in the development sector, particularly in the areas of rural development, livelihoods, education, health and skilling.
4. The organization should have a successful track record of designing and completing baseline and impact evaluations of nation-wide/inter-state/state-wide development projects funded by international funding agencies/GOI/State governments/ international NGOs/corporate sector.
5. Organization must have a substantial research infrastructure to support field-based data collection, electronic archiving of the data ensuring highest-level of confidentiality for research subjects as well as high validity of responses.
6. The bidder firm must have completed at least 3 large monitoring and evaluation studies or research studies or studies of similar nature involving fairly large samples during similar baseline and impact studies, during the last 3 years.
7. Experience of conducting baseline and impact assessment in at-least one of the following thematic areas –, health, nutrition and socio-economic survey.

b. Requisite documents to be furnished as part of RFP

1. Bidders are required to fulfil the following mandatory requirements. Failure to provide required information/documents will result in the disqualification of the bidder from the tender evaluation process.
2. Copy of valid business license or legal registration certificate indicating the business premises/address, proving that a firm is legally registered entity.
3. Proposer’s business profile, describing at least 10 years of experience in works of similar nature for different stakeholders, international organization, government.
4. Evidence of delivering at least three (3) endline surveys and impact assessment studies conducted in the past five (5) years, providing their copies and/or completion certificates and final reports. Please include the names of client(s) and contact details for reference purposes or completion certificates in respect of three (3) such assignments.
5. Copy of independently audited financial statement or financial statements certified by Chartered Accountant for the past five (5) years to assess the financial stability, cash flow consistent with the assignments undertaken.
6. CVs of team members (please check Section 3 for minimum staffing required) is desired (Sample CV Template is attached in Appendix E).
c. **Proposal Preparation Costs and related issues**

1. The bidder is responsible for all costs incurred in connection with participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal.
2. Vedanta will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
3. This RfP does not commit Vedanta to award a contract or to engage in negotiations. Further, no reimbursable cost may be incurred in anticipation of award or for preparing this proposal.
4. All materials submitted by the bidder will become the property of Vedanta and may be returned completely at its sole discretion.

d. **Submission Guidelines**

1. The bidders should submit the technical & financial proposal and the required documents via e-Mail to Rakhi.Chauhan@vedanta.co.in by **15th Feb 2021**. All queries should be send by **4th Feb 2021** and same will be addressed by **9th Feb 2021**. The proposals received up to the last date shall be opened on the notified date. Any proposal received by Vedanta after the aforementioned deadline shall be rejected and returned unopened to the Bidder.
2. Only the short-listed bidders will be notified via e-Mail by **1st March 2021**.
Appendix E – Format of Technical proposal

Please provide breakdown of all the activities you propose for the performance of this contract together with the relevant information. The Technical Proposal should include all main activities and deliverables requested by Vedanta, as well as any additional value-adding activities and deliverables you are proposing.

Technical Proposal shall be submitted in the following format:

Name of Proposing Firm/Organization: ____________________________
Country of Registration: _______________________________________
Type of Legal entity: ___________________________________________
Name of Contact Person for this Proposal: __________________________
Address: _____________________________________________________
Phone: _______________________________________________________
E-mail: _______________________________________________________

Form 1: Expertise of the Firm/Organization

1.1 Provide experience in conducting surveys using randomisation/quasi-randomisation techniques
   • Provide supporting documents on....

1.2 Additional organizational experience in area of expertise

1.3

1.4 Proven track record of past experience of working in the WCD/Nutrition/Child & maternal health in similar capacities
   • Describe experience on similar projects on conducting endline surveys in India. Previous experience on conducting endline surveys, field researches in WCD space.
   • Detail any specialized knowledge that may be applied to performance of the ToR/SoW.
   • Provide references of at least three (3) relevant projects implemented in the past five (5) years.

<table>
<thead>
<tr>
<th>Project</th>
<th>Client</th>
<th>Contract Value</th>
<th>Period of performance (from/to)</th>
<th>Role in relation to the undertaken to goods/services/works</th>
<th>Reference Contact Details (Name, Phone,</th>
</tr>
</thead>
</table>
Form 2: Proposed Methodology, Approach and Implementation Plan

2.1 To what degree does the Proposer understand the task?
- Provide a description of the organization’s approach, methodology, and timeline for how the organization will achieve the ToR/SoW.
- Provide a detailed description of how the management for the requested services will be implemented in regard to the ToR/SoW.

2.2

2.3

2.4

2.5
- Provide time plan in the form of gantt chart illustrating all requested and proposed activities.

Form 3: Management Structure an Key Personnel

3.1 Composition of the team proposed to perform ToR/SoW, and the work tasks (including supervisory)
- Describe the availability of resources in terms of personnel and facilities required for the TOR.

Describe the structure of the proposed team/personnel, and the work tasks (including supervisory) which would be assigned to each. An organigram illustrating the office location (city and country), reporting lines, together with a description of such organization of the team structure, should be submitted.

- Provide Curriculum vitae (CV) of the proposed personnel that will be involved either full time or part time:
  - highlight the relevant academic qualifications, specialized trainings and pertinent work experience.
  - please use the format below, with each CV no more than THREE (3) pages in length.
**Sample CV template:**

<table>
<thead>
<tr>
<th>Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Position for this Assignment:</td>
<td></td>
</tr>
<tr>
<td>Language Skills:</td>
<td></td>
</tr>
<tr>
<td>Educational and other Qualifications</td>
<td></td>
</tr>
</tbody>
</table>

**Employment Record:** [Insert details of as many other appropriate records as necessary]
- From [Year]: ____ To [Year]: _______
- Employer: ________________________
- Positions held: __________________

**Relevant Experience** (From most recent; Among the assignments in which the staff has been involved, indicate the following information for those assignments that best illustrate staff capability to handle the tasks listed under the TOR) [Insert details of as many other appropriate assignments as necessary]

<table>
<thead>
<tr>
<th>Period: From - To</th>
<th>Name of project/organization:</th>
<th>Job Title, main project features, and Activities undertaken</th>
</tr>
</thead>
</table>
Appendix F - Financial Proposal – Breakdown of professional fees and expenses

### Professional Fee

<table>
<thead>
<tr>
<th>Description of Role/ Function</th>
<th>Name of personnel</th>
<th>Number of Person Days</th>
<th>Suggested Fee Rate (INR)</th>
<th>Estimated Amount (INR)</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

Total Fees (A)

### Out of Pocket Expenses

<table>
<thead>
<tr>
<th>Particulars</th>
<th>No. of Items</th>
<th>Cost / Unit (INR)</th>
<th>No. of Units</th>
<th>Total (INR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air/ train/ bus travel (please specify sectors)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicle rentals + Fuel</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accommodation and Subsistence (person/days and cities to be specified)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Others (please specify by adding one line per cost item)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total projected Out of Pocket Expenses (B)

### Operational Costs

<table>
<thead>
<tr>
<th>Particulars</th>
<th>No. of Items</th>
<th>Cost / Unit (INR)</th>
<th>No. of Units</th>
<th>Total (INR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Equipment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Field Supplies</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Others (please specify by adding one line per cost item)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total projected Operational costs (C)

Total proposed cost: (A+B+C) ..........................................................

Note:

1. All travel should be by most direct and economical route. Air travel should be by economy class irrespective of duration of travel.
2. OPE will be reimbursed based on actual expenditure and with a ceiling not to exceed the amount indicated in the financial bid.
3. Please provide detailed breakup of all costs.
Appendix G – Payment terms

The **Accepted Contract price** would be fixed and no other ancillary / extra estimates would be acceptable after the signing of the contract.

Any change to the Contract price can be made only if the Parties have agreed to the revised scope of Services pursuant to any amendment in writing the Terms of Reference in **Appendix A**.

The Payment terms would be:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Amount</th>
<th>Payable Upon</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>20%</td>
<td>Submission of the technical design document and a detailed work plan</td>
</tr>
<tr>
<td>2</td>
<td>20%</td>
<td>Submission of Inception Report</td>
</tr>
<tr>
<td>3</td>
<td>40%</td>
<td>Submission and acceptance of final data set</td>
</tr>
<tr>
<td>4</td>
<td>20%</td>
<td>Submission and acceptance of final version of the endline/ impact assessment report</td>
</tr>
<tr>
<td>State</td>
<td>District Name</td>
<td>No of NGs</td>
</tr>
<tr>
<td>---------------</td>
<td>--------------</td>
<td>-----------</td>
</tr>
<tr>
<td>Chhattisgarh</td>
<td>Balod</td>
<td>13</td>
</tr>
<tr>
<td>Chhattisgarh</td>
<td>Durg</td>
<td>101</td>
</tr>
<tr>
<td>Jharkhand</td>
<td>Bokaro</td>
<td>50</td>
</tr>
<tr>
<td>Madhya Pradesh</td>
<td>Ratlam</td>
<td>5</td>
</tr>
<tr>
<td>Odisha</td>
<td>Kalahandi</td>
<td>102</td>
</tr>
<tr>
<td>Odisha</td>
<td>Rayagada</td>
<td>25</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Ajmer</td>
<td>34</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Barmer</td>
<td>50</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Bhilwara</td>
<td>25</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Chittorgarh</td>
<td>25</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Dausa</td>
<td>100</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Jaipur</td>
<td>225</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Jodhpur</td>
<td>89</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Rajsamand</td>
<td>110</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Sikar</td>
<td>125</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Tonk</td>
<td>81</td>
</tr>
<tr>
<td>Rajasthan</td>
<td>Udaipur</td>
<td>120</td>
</tr>
<tr>
<td>Uttar Pradesh</td>
<td>Amethi</td>
<td>102</td>
</tr>
<tr>
<td>Uttar Pradesh</td>
<td>Pilibhit</td>
<td>20</td>
</tr>
<tr>
<td>Uttar Pradesh</td>
<td>Varanasi</td>
<td>98</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>1500</strong></td>
</tr>
</tbody>
</table>
Request for Proposal (RfP) for Impact Assessment partners of Nand Ghars

Vedanta Foundation

Built with state of the art infrastructure, Nand Ghar is an initiative to create and operate smart Anganwadis. Nand Ghar provides services across four thematic area viz. health, early childhood education, nutrition and skill.

Vedanta invites Request for Proposal from reputed agencies/ organisations/ institutions for providing O&M services across all existing and planned Nand Ghars. The O&M Partner would be responsible for smooth and effective service delivery at the Nand Ghar including profiling of Nand Ghar beneficiaries, monitoring of various services provided at Nand Ghars, engaging with various community leaders and opinion leaders.

Interested parties with the relevant past experience shall respond to this RfP.

For further details, interested parties are requested to contact Rakhi Chauhan at Rakhi.Chauhan@vedanta.co.in

The interested service providers are requested to submit their application as indicated in RfP via E-Mail to Rakhi.Chauhan@vedanta.co.in by 15th February 2021.